



MONACAN INDIAN NATION POWWOW
MAY 31-JUNE 1, 2025
225 LAUREL CLIFF ROAD
MONROE, VA

CRAFT VENDOR CONTRACT AND APPLICATION
Please Print

VENDOR BOOTH NAME (OWNER):	
ADDRESS:	
PHONE:	
EMAIL:	
TRIBAL AFFILIATION:	MAIN CRAFT:
LIST ALL CRAFTS YOU WILL BE SELLING:	

Approved By: _____

VENDORS MUST BE PLACED BY FRIDAY (MAY 30, 2025) EVENING

Please return contract to: Monacan Nation Cultural Foundation - Powwow
PO Box 1136
Madison Heights, Virginia 24572

Contact Information: *Monacan Nation Cultural Foundation- Powwow Committee*

Email: minpowwow@gmail.com



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We are happy to invite you to participate as a craftsperson in the MONACAN POWWOW at 225 Laurel Cliff Road, Monroe VA on May 31- June 1, 2025. The hours will be Saturday 10 am - 7 pm and Sunday 10 am - 5 pm. THIS EVENT WILL TAKE PLACE RAIN OR SHINE.

Grounds will be open for set-up Friday from 10 am - 8 pm. There will be no driving on or off the Powwow grounds between 9 am Saturday morning and breakdown Sunday night. All personal vehicles will be parked in the designated vendor parking area. Please discuss accommodation needs with the Powwow Committee in advance.

PLEASE read your contract in its entirety before signing. This contract will be enforced in its entirety! There will be a Vendor meeting of all booth holders at 4:00 pm Friday (5/30/25) evening. At least one person from each booth must be present at this meeting. If you do not attend, you will not be invited back next year.

CONTRACT RULES & REGULATIONS

1. All vendors must abide by the rules and regulations set forth by the Powwow Committee and will be allowed to sell only those items that are Authentic American Indian Crafts. The exceptions are books, tapes/CD's, T-shirts, and hats.
2. All Vendors and their staff must be dressed in appropriate attire during the Powwow, as defined by the Powwow committee.
3. **NO CANDY, SNACKS OR FOOD OF ANY KIND WILL BE SOLD AT ANY CRAFT BOOTH** (See Rule #1) unless approved by Powwow Committee.
4. Contracts are by invitation only. No one will be allowed to set up without a contract. **NO EXCEPTIONS!**
5. Each craft booth will be issued (3) wristbands. If wristbands are lost, additional wristbands must be purchased from the gate.
6. Collection of taxes will be the responsibility of each vendor.
7. **Anyone under contract and their staff must abstain from the use of alcohol and/or drugs while on Powwow grounds. NO EXCEPTION!**
8. All booths must be set up by 9:00 am each day of the Powwow.
9. Allotted space will be 20'x 20'.
10. No discount or sale signs shall be posted.
11. The sale of Minnetonka mocs must be pre-approved by powwow committee.
12. Vendors agree to keep booths and surrounding areas clean and free of debris and are responsible for the removal of their own trash.



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- 13. **A) The sale of PLAY FLUTES, mass-produced items, rabbit feet, rubber spears, drums, neck scarves, pewter, rhodium jewelry, or imported items mass produced look-a-like Indian items, and Cherokee factory-made items are prohibited.**
B) The sale of illegal feathers or animal parts, Pipestone pipes, Cornhusk or False Face Masks are prohibited.
- 14. Booth fee will be \$275.00 for craft booths.
- 15. **A deposit of \$100.00 must accompany the signed contract, which must be received no later than May 7th, 2025 (no exceptions). Deposits must be in U.S. CURRENCY, POSTAL MONEY ORDERS, CASHIER’S CHECK. Remit payment to the Monacan Nation Cultural Foundation. No Personal checks will be accepted. Balance due in cash on May 30, 2025.** Any contract not returned by the deadline will is considered void and the space will be offered to another craftsperson on the waiting list. Any questions or concerns, please contact the Powwow Committee at MINpowwow@gmail.com.
- 16. Vendors will receive a confirmation letter/email from the Powwow Committee acknowledging receipt of their contract. If vendors do not have a confirmation letter from the Committee, they will not have access to the powwow grounds for setup. Last minute vendors will NOT be accepted.

PLEASE read your contract in its entirety before signing and return the following with application!

I HAVE READ AND AGREE TO THE CONTRACT RULES AND REGULATIONS OF THE MONACAN POWWOW AND HEREBY APPLY FOR BOOTH SPACE FOR MAY 31 – JUNE 1, 2025. I HEREBY AGREE TO HOLD THE MONACAN NATION AND ITS REPRESENTATIVES HARMLESS FROM AND AGAINST ANY LIABILITY, LOSS DAMAGE, OR CLAIM, INCLUDING DAMAGE TO PROPERTY FROM FIRE, THEFT, ACCIDENT OR ANY OTHER CAUSE AND INCLUDING PERSONAL INJURY TO MYSELF, MY EMPLOYEES, FAMILY, OR INVITEES, INCLUDING ATTORNEY’S FEES, CAUSED BY OR FROM THEIR OR MY APPEARANCE AT THE POWWOW.

VENDOR NAME (PRINT):	DATE:
VENDOR SIGNATURE:	