

Minutes of Meeting Pre-Bid Meeting, NS-21-D54

Orchard Hills Estates, Amherst County, Virginia

- Attendees: Diane Shields, Tribal Chief; Linda VanTassell, Tribal Financial Controller; Lou Parrish, Assistant Chief; Jamie Hodges, Falwell Corp; Oscar Emerson, IHS (remote).
- Introduction, itinerary read and summary of the project by IHS.
- Bid details
 - Due date and time – Monday, September 30th 2024 at 10:00 AM EST, public opening and read aloud. **Question: Read in public or private? Answer: In public at tribal office.**
 - Qualifications statement.
 - Insurance requirements.
 - Tribal Procurement project with tribal and federal funds. Davis Bacon wage rates apply.
 - Completion Dates: From the date of the Notice to Proceed to successful bidder: 90 days substantial and 120 days final completion. **Question: Does the 90 days to substantial completion run concurrent with the period of contract preparation/review and submittals? Answer: The 90-day period will commence upon completion of all necessary paper work and documents.**
 - Davis-Bacon Wages: Contained in Section 00801 in Specifications.
- Roles
 - Tribe is the owner of the project with the Indian Health Service providing support.
 - The contract is between the successful contractor and the Tribe, not the Government.
- Project Summary:
 - Installation of 1850 feet of 4-inch DR-18 C900 water main
 - Installation of 395 feet of 1-inch PE water service line
 - Installation of six 4-inch gate valves
 - Installation of seventeen 1-inch corporation stops with saddles.
 - Installation of one 4-inch flush hydrant
 - Installation of 28 water meters provided by the tribe
 - Abandonment of existing water main
- Existing water line to be kept online until corporation stop connection to new water line Contractor to provide temp service for outages greater than 4 hours.
- Successful bidder to provide own outhouse
- Questions:
 - Contracting Information: Diane Shields – Tribal Chief
 - Technical Information: Oscar Emerson IHS
 - Contact information located in Summary of Work Section 01100.

Question: Is there a Section 00620 Application for Payment?

Answer: Yes, Section inadvertently omitted. Section to be provided and post on tribal website.

Question: Will surveying/stakeout be required?

Answer: Stake out is not anticipated – if required IHS will provide services

Question: What are the allowable hours of operation?

Answer: 7AM to 5 PM acceptable – hours of daylight likely dictating hours of construction

Question: Who will be providing inspection services?

Answer: HIS will be providing inspection of construction

Question: Who is responsible for testing?

Answer: The contractor is responsible for disinfection and testing